

# **CONSTITUTION OF INTERNATIONAL POLICE ASSOCIATION (SRI LANKA) CHAPTER 1**

## **Article 1**

### **1. Title & Motto**

- 1.1 The Association shall be known as the “International Police Association (Sri Lanka Section)”
- 1.2 The motto shall be in Esperanto and be "SERVO PER AMIKECO" (Service through Friendship)
- 1.3 The emblem of the IPA is protected by Copyright and it shall be mandatory to use the same emblem by the Association.

## **Article 11**

### **2. Aims and Objectives of the Association**

- 2.1 The International Police Association (IPA), hereinafter referred to as the “Association”, is an independent body made up of members of the Sri Lanka Police Force, whether on active duty or retired, and without distinction as to the rank, sex, race, colour, language or religion. Its purpose is to create bonds of friendship and to promote international co-operation. It is committed to the principles set out in the Universal Declaration of Human Rights, as adopted by the United Nations in 1948 and the International Covenant on Civil and Political Rights (ICCPR), adopted in 1976.
- 2.2 Its aims include the development of cultural relations amongst its members, broadening of their knowledge relevant to Police disciplines and practices, and exchange of professional experiences. In addition, it seeks to foster

mutual help in the social sphere and to contribute, within the limits of its possibilities, to peaceful co-existence between peoples and to the preservation of World peace.

2.3 To this end the Association undertakes:-

2.3.1 To encourage personal contacts by organising exchange visits of individuals and groups, arranging group holidays and initiating pen-friendships;

2.3.2 To promote among the Police Services of all the National Sections in respect of Law and Order;

2.3.3 To develop social and cultural activities and to encourage the exchange of professional experiences;

2.3.4 To enhance the image of the Police in the countries of its member Sections and to help improve relations between the Police and the general public;

2.3.5 To foster youth exchanges and international youth meetings within the National Sections, with a view to promoting greater tolerance and understanding between people and understanding the work of the Police;

2.3.6 To facilitate a regular exchange of publications between the National Sections and to provide an information service for the national IPA publications containing news on all subjects of relevance to the Association;

2.3.7 To promote international publications, and to help with the preparation of a bibliography of Police works and, wherever possible, of all works connected with the Law Enforcement and or Legal matters;

2.3.8 To facilitate international co-operation through friendly

contacts between Police Officers of all Continents and to contribute towards the mutual understanding of professional dilemmas.

- 2.3.9 To organize Seminars/Workshops on topics of relevance to Police disciplines of prevalent importance to educate Police personnel and build public confidence through police public interactive programmes.

### **Article III**

#### **3. Powers and Operational Limitation**

- 3.1. With a view to attaining the objectives, the Association shall have the following powers:-
- 3.1.1 To arrange/ organise Courses of instruction, Conferences, Seminars, Workshops or Debates on any one or/ more of the objects of the Association on such terms and conditions and upon the payment of such fees, if any, as may from time to time be determined.
- 3.1.2 To purchase or otherwise acquire any land or buildings to be used for any purpose of the Association and generally any property, real or personal or any estate or interest therein, required for any purpose of the Association, and to hold, sell, lease, deal with and dispose of the same in such manner as may be thought expedient for the purpose of the Association.
- 3.1.3 To raise money, for the purpose of promoting its objectives, through appropriate fund raising social programmes and activities.
- 3.1.4 To co-operate with or subscribe to any other Association,

Institute, Society or Corporation in any part of the World, whose objects are, or include objects in general, similar to the objectives of the Association.

- 3.1.5 To undertake and execute any Trusts which may lawfully be undertaken by the Association and in case the Association shall take or hold any property, which may be subject to any Trusts, the Association shall only deal with or invest the same in such manner as permitted by law, having regard to such Trusts.
- 3.1.6 To accept and use gifts of money or other property received for any one or more objectives of the Association.
- 3.1.7 To invest and deal with any monies of the Association not immediately required for its objectives in or upon such investments and in such manner, as may be thought fit, with the approval from the National Executive Council with a simple majority.
- 3.1.8 To take such steps by personal or written appeals, public meetings or otherwise, as may from time to time be deemed expedient, for the purpose of procuring contributions to the funds of the Association in the form of donations or otherwise.
- 3.1.9 To establish and support or aid in the establishment and support of any charitable Association or Institution, and to subscribe or guarantee any money for charitable purposes in any way connected with the objectives of the Association.
- 3.1.10 To publish or procure the publication and circulation of books, periodicals and pamphlets relating to the objectives of the Association.
- 3.1.11 To publish a Journal, as and when possible, least being

annually, which shall be circulated to members.

3.1.12 To do all such other things as are incidental or conducive to the attainment of the above objects or any one of them.

3.2 Provided that the Association may not engage in any activity:-

a) Which might interfere with the ordinary official business of any Police Organisation;

b) Which will be of a political, racial or religious nature

c) Which may directly or indirectly be concerned with pay, pensions or the conditions of services of any Police Service.

3.3. The Association shall not support with its funds any object, or endeavour to impose on or procure to be observed by its members or others any regulation, restriction, or condition, which will in any way contravene the provisions of Section 3.2 (a), (b) and/or (c), above.

#### **Article 1V**

#### **4. Operational Composition of the Sri Lanka Section**

4.1 The Sri Lanka Section shall be the only Section that would operate in Sri Lanka under the umbrella of the International Police Association.

4.2. The National Executive Council of the Section will be the Supreme Body who shall have the full powers in the management of the Association.

- 4.3 The National Secretary General, on behalf of the National Executive Council, shall have the powers and the rights to perform and conduct the General Management, Administration, Event Management, Finances, Properties of the Association and any other businesses of relevance to fulfill the objectives of the Association. However, in execution of the above said areas of responsibilities, the National Secretary General will be held obligated to the National Executive Council.
- 4.4. In the event the National Secretary General is indisposed, the National Assistant Secretary General will overlook the duties and responsibilities of the National Secretary General until his return.
- 4.5 The National Executive Council and the National Council, including the five Advisors, shall only have voting rights at the Annual National Congress. and at any Special National Congress, except in instances specifically referred to at Section 12.2 of Chapter (1) and Section 43 of Chapter (2).

## **Article V**

### **5. Membership Classification**

- 5.1.1 Membership of the Sri Lanka Section of the Association shall subject to the approval of the National Council, be open to all serving and retired members of the Sri Lanka Police and the Sri Lanka Police Reserve.
- 5.2 There shall be the following categories of membership:-
- 5.2.1 Life Membership
  - 5.2.2 Foreign Associate Membership
  - 5.2.3 Extraordinary Membership
  - 5.2.4 Honorary Life Membership

5.3 The definitions and conditions of membership categories are denoted in the Rules, referred to herein after in Chapter (2).

5.4 All categories of members shall acknowledge loyalty to the lawfully elected Government of the Country.

## **6. Resignations by Members**

6.1 Any Member who intends to resign from the membership of the Association shall notify the National Secretary General in writing of such intention. The resignation shall become effective from the date of acceptance of resignation by the National Executive Council.

6.2 The National Executive Council shall reserve the right to re-admit any member who has resigned, if applied again, as a new member upon payment of membership and entrance fees, except under the circumstances referred to in Article V – Section 7.

## **7. Expulsion/Suspension of Members.**

7.1 Any member whose conduct is considered detrimental to the reputation, welfare and or the interest of the Association will be liable for expulsion or suspension, as the case may be, on being determined by the National Executive Council, upon being communicated to the member concerned by letter under the signature of the Secretary General, sent under registered post, denoting the charges against him/her and consequent to affording an opportunity for the member to respond to the charges within 7 days from the date of the issuance of such communication.

- 7.2 However, the National Executive Council shall reserve the right in arriving at the decision to expel and or to suspend such member on disciplinary grounds.
- 7.3 In the case of suspension, the period of suspension will be decided by the National Executive Council. In case of expulsion, such member shall not be reconsidered for re-admission as a member of the Association.

## **Article VI**

### **8. Elections and Operational Scope**

#### **8.1 National Executive Council (NEC)**

- 8.1.1 (a) There shall be an elected National President, Five Vice Presidents (three serving and two retired Members), Secretary General, National Treasurer, National Assistant Secretary General, Assistant Treasurer, Travel Secretary, Editor and a maximum of Fifteen Committee members, who shall be the Office Bearers of the Sri Lanka Section and known as the "National Executive Council" (NEC), which in total will consist of Twenty Seven (27) members.
- 8.1.1 (b) Except for the National President who will be the incumbent Inspector General of Police and three out of five Vice Presidents from those serving members, all the other posts are open to both serving and retired Members of the Association.
- 8.1.2 All members of the NEC, will upon election, serve for a term of four (4) years and upon expiration of the term may offer themselves for re-election. However, the Secretary General could hold office only for two consecutive terms, which shall entail only a maximum uninterrupted period of eight (08) years.



- 8.1.3. The National Executive Council and the National Council (NC) of the Sri Lanka Section of the Association will acknowledge the authority of the International Executive Council, (IEC) upon which it is represented, and will undertake to carry into effect all policies and directives of the International Executive Council as far as practicable, subject to the Laws, Regulations and Service Orders governing members of the Sri Lanka Section, and subject to the provisions of the Rules.
- 8.1.4 In the event of a member of the National Executive Council resigning his post or otherwise being unable to serve on the National Executive Council of the Association, the National Executive Council may co-opt any member from the National Council to serve in such capacity until the next Election of the National Congress.
- 8.1.5 The National Executive Council and the National Council may appoint any Past President, Vice President, National Secretary General or National Treasurer as an Advisor to the National Executive Council for a maximum period of four years. The Advisors will have the voting rights like any other National Executive Council or National Council member if any National Congress/Special National Congress, as explained in Section 4.5 of Article (iv). However, the number of Advisors shall not exceed five (5).
- 8.1.6 The National Executive Council of the Sri Lanka Section shall have the power to act on behalf of the Section in any matter, which in their opinion requires immediate attention. Any such matter must be brought to the attention of the National Executive Council at its next meeting.
- 8.1.7 The administrative control of the Sri Lanka Section shall be vested with the National Executive Council and shall be delegated to the National Secretary General for undisturbed

and uninterrupted administration of day to day operations of the Association.

8.1.8 All nominations for election of the Office Bearers shall be forwarded either by registered post and /or hand delivered to reach the National Secretary General at least 14 days before the National Congress. Such nominations shall contain the consent of the nominee and the names and the signatures of the proposer and the seconder of the nominee. Names of members in respect of whom nominations have not been duly received shall not be entertained for election at the National Congress. In the event of more than one nomination for a post, the voting shall be by show of hands or by secret ballot, as determined by the National President, as deemed fit.

## 8.2 **Meetings of National Executive Council**

8.2.1 The National Executive Council (NEC) shall meet as and when required but at least once between National Council Meetings.

8.2.2 The **quorum** for a National Executive Council meeting will be Fifteen (15) NEC Members.

8.2.3 (a) Any Member of the National Executive Council (NEC) who without prior notice or excuse absent him/herself from two consecutive NEC meetings shall be deemed as having vacated his/her post and they may be replaced at any National Council (NC) meeting.

8.2.3(b) Such members shall not be re-elected thereafter until the conclusion of two elections of the National Congress.

## 8.3 **National Council**

The National Council (NC) will consist of 33 elected members.

- 8.3.1 National Council members shall be elected at the National Congress, during the holding of the elections once in four (04) years.
- 8.3.2 Elected National Council members shall hold the office for a period of four (4) years.
- 8.3.3 In the event of a member of the NC resigning his/her post or otherwise being unable to serve on the NC of the Association, the NEC may co-opt any member to serve in such capacity until the next election of the National Congress.
- 8.3.4 The composition of the National Council is shown in Rule 11.

#### 8.4 **Meetings of the National Council**

- 8.4.1 Shall be held as and when required, but at least twice a year in the first quarter and the third quarter of the calendar year, unless specifically exempted by the NEC, for good reasons. Any other business for the agenda shall reach the Secretary General at least fourteen (14) days prior to the holding of National Council Meeting.
- 8.4.2 The **quorum** for a National Council meeting will be Twenty (20) members.

### **Article V11**

#### **8.5 Meetings of the National Congress**

- 8.5.1 Meetings of the National Congress shall be held every year.

All members of the IPA Sri Lanka Section may attend but only members of the National Executive Council, including the five Advisors and the National Council will have voting rights, as defined in Sections 4.5 and 8.1.5 of Article IV and VI respectively.

- 8.5.2 Election of Office Bearers at the National Congress will be held once in Four (4) years from the last date of the elections held. However, the National Congress shall be held every year to review progress of activities during the preceding year and to pass the annual Audited Statement of Accounts and any other important matters of relevance to the Section in general.
- 8.5.3 For the purpose of a National Congress Meeting, the minimum **quorum** is deemed to be seventy (70) members and shall include a minimum of eighteen (18) National Council members, and Fifteen (15) members of the National Executive Council.
- 8.5.4 In the event of any urgent matter, a Special National Congress (SNC) may be convened at any time upon the written request of the National Council with the signatures of not less than 2/3 of the National Executive Council members.
- 8.5.5 In such backdrop, it will be the responsibility of the National Secretary General to make arrangements for the holding of the SNC within an expeditious time frame. The quorum for such meeting of the SNC shall be the same as the quorum for a National Congress, as denoted at Section 8:5:3 above.

## **9. Voting at National Congress/Special National Congress and Meetings -**

9.1 Voting at all meetings including at National Congress Special National Congress shall be by show of hands or by secret ballot as determined by the National President and considered deemed fit.

9.2 All decisions shall be made by a simple majority, subject to restrictions laid down in Article X. In any matter where voting is equal, the President shall have the right of casting a second vote, which he could exercise at his discretion, provided he has exercised his right to a first vote.

## **Article VIII**

### **10 Operational Obligations in Fund Management**

10.1 An income and expenditure account and a balance sheet shall be prepared showing the financial position of the Association as at 31st December each year and shall be presented at the Annual National Congress by the National Treasurer or, in his absence, by the National Assistant Treasurer.

10.2 The accounts shall be audited annually by a competent Auditor nominated and approved at the Annual National Congress. All members shall be entitled to receive, a certified copy of the Income and Expenditure account and Balance Sheet at the Annual Congress or by post, prior to the holding of the Annual Congress.

10.3 The financial year of the Section shall be the calendar year.

10.4 The National Secretary General or the National Assistant Secretary General shall be one of the signatories to all banking operations, whilst it shall be mandatory for the National Treasurer to be the other signatory. In the event the National Treasurer is indisposed, the Assistant Treasurer will be the signatory on his behalf.

## **Article IX**

### **11 Winding Up Procedure**

- 11.3 If upon the winding up or dissolution of the Association there remains, after the settlement of all debts and liabilities, any property whatsoever, but subject to any Trusts affecting the same or any part thereof, the same shall be given or transferred to such Institutions to be determined at an Extraordinary Special National Congress of the Association convened for such purpose at or before the time of dissolution.

## **Article X**

### **12 Operative Scope of the Constitution**

- 12.1 This document, named the "Constitution of the International Police Association Sri Lanka Section" rescinds and replaces the previous Constitution and shall apply only to the Sri Lanka Section of the International Police Association.
- 12.2 No Article hereof shall be amended, altered or rescinded, nor any rule shall be added unless by a resolution proposed and seconded at any meeting of the National Congress, provided that such resolution receives the votes of a two-thirds majority of the total strength and present and that too only after a lapse of four years from the date of adoption of the Constitution
- 12.3 Notice of a motion to amend any provision of the Constitution must be submitted to the National Secretary General at least fourteen (14) days prior to the National Congress.

- 12.4 On any matter of business not provided for in the Constitution/Rules and or Policy, the majority decision of the National Executive Council shall be final, provided such business does not contravene the objectives of the Association and subjected to such decision being duly recorded in the minutes of the corresponding N.E.C meeting.
- 12.5 Nothing done by the National Secretary – General and/or the National Executive Council, in good faith in the best interest of the Section, unless there exists violations of the Constitutional provisions, shall not be construed as an act of wrongful and/or irregular nature

**N.K.Illangakoon**  
**President**

**(Asoka Wijetilleka)**  
**National Secretary General**

## **CHAPTER – 2**

### **RULES**

#### **A.Membership Eligibility and Ancillary Exegesis.**

1. **Life Membership** shall be open to any serving or retired Police Officer of the Sri Lanka Police Force or Sri Lanka Police Reserve. Whilst membership is retained in the Sri Lanka Section, all members shall be Life Members.
2. **Foreign Associate Membership** may be granted to serving or retired Police Officers of a Police Service where Sections of the Association yet not exist.
3. **Extraordinary Membership** may be granted to the spouse of a deceased member, upon application by such spouse to the National Executive Council. Such application must be made within two years of the demise of the member. A quantitative level of contribution of the deceased member to the IPA shall be the decisive criteria to grant Extraordinary Membership.
- 4 **Honorary Life Membership** may be conferred by the National Executive Council to any member who has rendered significant service to the Association and/or pride to the Nation. This shall be conferred subject to the approval by the National Executive Council and provided that the total number of Honorary Members in any particular year shall not exceed 25 in number.
- 5 Membership Fees relevant to each category of membership denoted at Sections 1,2,3 and 4 above, are depicted under Chapter 3 “Policy Decisions”.
- 6.1 Office Bearer positions for the NC shall only be held by Life Members of the Association who have completed their membership for an uninterrupted period of five (5) years.



- 6.2 In addition, eligibility to be elected to the NEC shall only be from those serving the NC, except for in the case of in the appointment of National President, who shall be the Inspector General of Police.
- 6.3 In the case of President, three (03) Posts of Vice-Presidents (3 out of the 5) shall be open only to serving members of the Police Force, unless such office was held by them at and continuously since the time of retirement.
- 7.1 Membership shall be withdrawn from members who are:
- a) Dismissed,
  - b) Required to resign,
  - c) Resign voluntarily from the Service.
  - d) Upon the institution of criminal proceedings
  - e) Upon a conviction in a Criminal case.
  - f) Expelled / suspended, as depicted in Section 7 of Article V in the Constitution.
- 7.2 However, Members, who leave the Police Service under Rule 7(c) above, may make written application to the Secretary General for continuance of membership if they so desire. All such applications shall be considered by the National Executive Council, whose decision may be subject to an Appeal. The Procedure for such appeal, is laid down in **Appendix 'A'**
8. Every enrolled member shall be entitled to receive a copy of the Constitution Rules and policy Decisions of the Association, the annual membership card (on payment of the prevalent cost) and if requested, any subsequent amendments to the Constitutions, Rules and Policy. It shall be a condition of membership that these must be returned when the member leaves the Association. A replacement

fee for any losses shall be chargeable to the member concerned.

9. Every member shall be entitled to take part in social activities sponsored by the Association, whether on payment or otherwise, as the case may be, appropriate to the occasion.
10. It is mandatory on the part of the member concerned to renew his/her Membership Card annually. Those who fail to renew their membership card will cease to hold their Membership in the Association.

**B. Composition and Operational Rules governing National Council & National Executive Council**

11. The composition of the National Council shall be:
  - (a) The 27 members of the National Executive Council.
  - (b) The Immediate Past President, for a maximum period of four years immediately following vacation of office.
  - (c) Any member of the Sri Lanka Section holding International Office.
  - (d) The 33 elected Members of the National Council of the Sri Lanka Section, elected from those holding the membership of the Association for an uninterrupted period of 5 (five) years.
12. a) The 33 elected Members at (d) above shall be elected at the National Congress, at its election, duly proposed and seconded and will hold office for a period of Four (4) years.

- b) Any Member of the National Council, who without prior notice or excuse, absent him / herself from two consecutive NC meetings shall be deemed to have vacated his/her post and they may be replaced at any NC meeting.
  - c) Any member, as denoted at (b) above, shall not be re-elected to the NC thereafter for a period of 8 years or until the conclusion of two elections of the National Congress.
13. The National Executive Council shall have the power to co-opt any person/official/ Member from the general Membership for any specific purpose, or to appoint additional officers to liaise for such purpose, as deemed necessary. All persons /officials co-opted and all members appointed, shall only hold such appointment until the conclusion of such purpose.
14. The National Executive Council shall act as Trustees in respect of any arrangements made for a conveyance or mortgage or loan, or for the lease of any property, which may be entered into by or on behalf of the Sri Lanka Section for the purposes of the Association and for the benefit of its members. They will also act on behalf of the Association as guarantors and give indemnity in relation to all aspects of fees to the Association, organized through a bank or comparable systems.
15. The Sri Lanka Section of the International Police Association shall indemnify these officers in respect of any debt, costs, charges or other liability which shall result from the exercise of their functions as Trustees, Directors, Guarantors or when giving indemnities.
16. Minutes of every meeting of the National Executive

Council (NEC) shall be circulated by the National Secretary General to each member of the NEC, as soon as practicable, subsequent to the meeting and one copy shall be filed of record at the IPA Office. In the case of National Council meetings, minutes shall be sent to Ordinary or Life members only upon request.

17. At meetings of the National Council and National Executive Council, all members present, shall have one vote to record.
18. The National Council and/or the National Executive Council may appoint Sub-Committees as it sees fit. All of these Sub Committees shall be responsible to the National Executive Council. The National President and National Secretary General shall be ex-officio members of all such Sub Committee/ Committees.
19. Details of all international activities, including group visits from abroad to the Sri Lanka Section, shall be forwarded by the National Secretary General to the National Executive Council.
20. No contract shall be entered into without the approval of the National Executive Council who shall be responsible for approving in signing of all such contracts. The National Secretary General, National Treasurer and one other NEC member nominated by the NEC shall be signatories to such contracts.
21. No publicity material concerning the Association, or any printed matter such as magazines, brochures, books or articles shall be published under the contract, except with the approval of the National Executive Council.
22. All matters of policy connected with the Association

shall be discussed only in Association circles and no such matter shall be discussed with unauthorized persons or disclosed to the press, except through the office of the National Secretary General, thereto only if considered deemed fit by the latter.

23. Only members of the Association shall attend any official meetings of the Sri Lanka Section, unless prior approval is granted by the National President or the National Secretary General pertaining to the attendance of any other at such meetings. Any such attendance must be recorded in the minutes of the meeting.
24. Members shall not promote, or attempt to promote, any discussion concerning politics, religion or racial matters at any meeting of the Association or in any of its publications, or through the medium of correspondence with other Members or Associated Members and or with the electronic and print media.
25. No discussion or activity shall be permitted which directly or indirectly affects or concerns the pay, pensions or conditions of service of any Police Service, and any discussion or activity occurring in contravention of the Rule shall be void and of no effect.
26. (a) No member shall directly communicate and/or correspond with the International Police Association governing body or any other Section on matters of relevance to the Section and/or canvass, for selection for scholarships or any other Congress/Seminar/Workshop.

- (b) Any such indulgence by a member shall be construed as an act of wrong – doing and the National Executive Council is vested with the powers to take action against such member, as denoted in Section 7 of Article V of the Constitution.

**C. Financial Accountability and Operational Procedures**

27. The National Executive Council shall approve all National expenditure relevant to the Association exceeding Rs. 100,000, except for expenditure related to special fund raiser projects or any other urgent unforeseen expenditure and day to day administrative expenditure. However, accounts relating to special fund raiser projects and day to day administrative expenditure shall be tabled before the National Executive Council for the information of the NEC.
28. For the expenditure incurred of less than Rs. 100,000/ approval of the National Secretary General shall be obtained by the National Treasurer consequent to raising vouchers relevant to them.
29. The enrolment fees and any annual subscriptions shall be determined periodically by the National Executive Council, subsequent to obtaining the approval at the Annual National Congress.
30. The annual subscriptions shall be payable in advance before 31<sup>st</sup> January each year to the National Treasurer.
31. A membership card must be issued by the National Secretary General to each member of the Sri Lanka Section on enrolment by levying a fee and will be

renewed every year charging a fee, considering the cost prevalent during the period.

32. No subscription shall be refunded.
33. The membership of any member, including Foreign Associate members, whose subscription has not been paid by 31<sup>st</sup> March of the current year, shall be terminated without notice.
34. All subscriptions and other monies received for, or on behalf of, the Association shall be forthwith paid into an account of the Association. The Association receiving such monies in cash and/or cheque shall issue a duly signed official receipt.
35. Wherever possible, all monies shall be paid by cheque. All cheques payable on behalf of the Association shall require a minimum of two authorized signatories as explained in Section 10.4 of Article VIII. Payments shall be supported with documents and requisite vouchers.
36. All books, income and expenditure accounts, returned cheques, cheque-books, counterfoils, paying-in books, receipts, vouchers and other relevant documents, must be retained for a period of six years in the custody of the Association.
37. For all events organized in the name of the Association an Income and Expenditure Account, and a balance sheet, as necessary, shall be prepared by the National Treasurer and shall be placed before the NEC and at the Annual National Congress.
38. Where tickets are sold for admission to any activity or

event, tickets shall be numbered and priced.

39. The monies of the Association shall be used solely for the purposes of the Association, except for any activity intended to raise monies for a charitable purpose, with the prior approval of the National Executive Council.
40. The National Executive Council will reimburse from National funds all reasonable expenditure incurred by the National Secretary General, members of the National Executive Council and National Council when attending authorized meetings or travelling on authorized Association business.
41. The National Executive Council is also empowered to incur expenditure, in respect of secretarial and administrative assistance, whether full or part time, as may be necessary, for the efficient performance of the Association's business.
42. No member shall receive any gratuity or monetary consideration for any services rendered in connection with the affairs of the Association without the prior permission of the National Executive Council and/or the National President.

### **C. Provisions governing the Rules.**

43. These Rules are established and implemented in accordance with the Constitution of the Sri Lanka Section of the International Police Association and become effective from the date thereof. After a period



of four (4) years has elapsed from that date, any Rule may be amended by a resolution proposed and seconded at the Annual Congress of the Section, provided that such resolution receive the votes of a two-thirds majority of the total members present at the Congress.

44. Any amended Rule shall have effect for a minimum of four years unless otherwise amended or repealed by two third (2/3) majority of those who are present at the National Congress, and such proposals shall also underpin the “justification” for such amendment.
45. All proposals to amend these Rules must be submitted in writing to the National Secretary General at least 14 days prior to the National Congress.

**N.K.Illangakoon**  
**President**

**Asoka Wijetilleka**  
**National Secretary General**

## **APPENDIX 'A'**

### **Procedure of Appeal to the National Executive Council**

1. In the event of any member desiring to appeal against expulsion/suspension of membership from the Association, such Member shall give notice thereof in writing to the National Secretary General within seven days of the receipt of such communication by him/her relating to the notice of expulsion/suspension of membership.
2. In the event of any such appeal, the National Executive Council shall appoint an Appeals Committee comprising of not less than five members, which shall include any two members of the National Executive Council, the National Secretary General and two members of the National Council.
3. The Appeal Board will sit and hear such appeal within twenty-four days of the receipt of notice by the National Executive Council and will report their findings to the National Executive Council within one week.
4. The findings and decisions of the Appeals Committee shall be final and binding upon all members so affected. This Procedure applies to Appeals made under Sections 7:1 and 7:2 of Article V. And Rules 26 (a) and (b)

**N.K.Illangakoon**  
**President**

**(Asoka Wijetilleka)**  
**National Secretary General**

## **CHAPTER - 3** **POLICY DECISIONS**

### **1. MEMBERSHIP FEES**

#### **1:1 LIFE MEMBERSHIP**

Life Membership denoted in Rule 5.2.1 is referred to at Rule 1. Life Membership fee shall be Rs. 5000/= . (The enrollment fee shall be Rs. 4800/=, and the Membership Card fee shall be Rs. 200/=). The enrollment will be made and the membership card shall be issued only after the full payment is received by the National Treasurer.

#### **1:2 FOREIGN ASSOCIATE MEMBERSHIP**

Annual membership fee for Foreign Associate Members, described at Section 5.2.2 in Article V and Rule 2, shall be US Dollars 30. The enrollment fee shall be US Dollars 10. The Annual Membership fee shall be paid in advance on or before 31<sup>st</sup> of January each year to the National Treasurer. A period of three months grace is given to renew the Annual Membership on payment of a penalty of 10 % of the fee. After this period of grace, the membership will be terminated but the member shall have the option of re-joining as a new member on payment of the enrollment and membership fees, afresh.

#### **1:3 EXTRAORDINARY MEMBERSHIP**

The membership described at Section 5.2.3 in Article V and Rule 3, shall be open for a period of two years from the date of death of the member, to enable the spouse of the deceased member to make the application to join as an Extraordinary Member. No membership fee is levied.

## **1:4 HONOURARY LIFE MEMBERSHIP**

The membership described at Section 5:2:4 in Article V and Rule 4 shall be open to any member who has rendered significant service to the Association and/or the Country. In recognizing such service, no membership fee is levied.

## **2. LAPEL BADGE**

Every enrolled member shall be entitled to receive a lapel badge at the prevalent price.

## **3. CRITERIA FOR NOMINATIONS FOR FOREIGN TOURS**

### **3:1 Foreign Tours**

- 3.1.1. To attend the Annual Meetings of the World Congress (WC)
- 3.1.2 To attend the Seminars at Gimborne in Germany if selected as a recipient of the Arthur Troop (AT) Scholarship
- 3.1.3 To attend any International Friendship week / Tournament organized by other Sections.
- 3.1.4 To attend Seminars, Workshops, Meetings organized by other Sections or by the parent Association.

### **3:2 IPA WORLD CONGRESS**

#### **3.2.1 DELEGATE**

- A) The National President (NP) shall on behalf of the National Council, represent the National Section at every World Congress (WC) as the Delegate. In his absence, the National Secretary General of the Section

shall represent Sri Lanka Section as the Delegate at all such Congress meetings. If the National President attends the World Congress as the Delegate, the National Secretary General shall attend as the 1<sup>st</sup> Observer.

- B) However, if the National President and/ or the National Secretary General do not attend the World Congress as the Delegate, the National President shall nominate a member from the NEC of the IPA Sri Lanka Section, through a selection process, to represent the National Section as the Delegate at the World Congress. The Chairman of the WC shall be informed of the selection of the representative.
- C) Expenses for the air ticket and hotel accommodation will be reimbursed by the IAC to the Delegate.
- D) Similar selection process shall be followed by the National President, upon the recommendation of the Secretary General, to nominate a Delegate and or an Observer for World Congress and in all other International events.

### **3.2.2 OBSERVERS**

- 3.2.2.1 National Section may send not more than two (2) Observers to the IPA World Congress. They will be selected by the National President in consistent with the criteria laid down under the provision of 3.2.1(d) of the Policy Decisions of the Association. National Section will bear half of the cost associated with the return air ticket and the accommodation of each Observer. However, if only one Observer is nominated, he/she will also get only 50% of the full cost associated with the air ticket and accommodation.

3.2.2.2 Both Observers will have to be present at the Sessions throughout the World Congress to qualify for this reimbursement. NEC reserves the right to verify the cost of the lowest airfare through authorized Travel Agents.

3.2.2.3 If the President is attending the World Congress the 1<sup>st</sup> Observer, shall be the National Secretary General, as explained at 3.2.1 (a) and in his absence the Asst. Secretary General or any other member of the NEC shall, attend but with the concurrence of the National President, on the recommendation of the National Secretary -General.

### **3.2.3 Criteria for selection of Observers**

3.2.3.1 Should be a member of the Sri Lanka Section for an uninterrupted period of more than 5 Years.

3.2.3.2 Should have contributed to the growth of the IPA during the last 5 years

3.2.3.3 Should be holding or held a position in the National Executive Council (NEC) or National Council (NC).

3.2.3.4 Should be able to purchase his own return air ticket to the host Country and pay for the hotel accommodation, as reimbursement will be done only after his/her return from the World Congress.

3.2.3.5 Should be able to obtain overseas leave prior to departure, if he/she is a serving Member.

3.2.3.6 Should be able to converse in English.

3.2.3.7 If he/she is a serving member there should be no disciplinary inquiries and or court cases pending or contemplated against him/her.

### **3.2.4 VISITORS TO CONGRESS MEETINGS & FRIENDSHIP WEEKS**

3.2.4.1 Any member of the IPA with their relations or friends is permissible to attend the World Congress Meetings or International Friendship Weeks as “Visitors” at their own cost. No financial or any other assistance will be provided by the Section.

3.2.4.2 They should inform the National Secretary General (NSG) of their participation and the application should bear the authorization and the signature of the NSG. Entry Visas will have to be obtained by the applicant.

## **4. ARTHUR TROOP SCHOLARSHIP**

### **4:1 Criteria for Selection**

4:1:1. Should have all the qualifications as laid down in the procedure for selection by the International Professional Commission (IPC) of the IPA as per the ATS Rules and Policies.

4:1:2. Should have a sound knowledge of either English , German , French or Spanish, as the courses will be conducted only in these 4 languages.

4:1:3 Should fulfill the IPC requirement specially with regard to motivation factors namely benefit for the individual member, benefit for the IPA in general and to the Section in particular on the field of development /expertise chosen.

4:1:4. Should be able to purchase his own return air ticket to Germany and pay for the hotel accommodation, as reimbursement will be done only after his/her return from the seminar by the IEC upon producing requisite documentary material to substantiate his claim through the Sri Lanka Section.

**5. INTERNATIONAL FRIENDSHIP WEEKS/TOURNAMENTS  
OTHER SOCIAL EVENTS AND COMPETITIONS**

5.1. Any member of the IPA with their relations or friends could attend the International Friendship Weeks or Tournaments or any other social events and competitions at their own cost. No financial or any other assistance will be provided by the Section.

5.2. They should inform the National Secretary General (NSG) of their participation and the application should bear the authorization and the signature of the NSG.

5.2 Entry Visas will have to be obtained by the applicant.

**6. SEMINARS, WORKSHOPS, MEETINGS ORGANIZED BY  
OTHER SECTIONS AND IPA MAIN BODY**

**6:1 Criteria for selection**

6:1:1 The applications shall only be submitted by IPA members through IPA Sri Lanka.

6:1:2 The applicant must be a member of the IPA for at least two years by the closing date.



- 6:1:3 The member must submit a completed application, giving specific reasons for his/her desire to attend the concerned Seminar/Workshop/Meeting.
- 6:1:4 The selected member should agree to their details being published within IPA circles.
- 6:1:5 Should have a sound knowledge of either English , German , French or Spanish as the proceedings will be conducted only in these 4 languages.
- 6:1:6 Should be able to pay the Seminar/Workshop fees, buy his/her own return air ticket and pay for the hotel accommodation, as 50% of the cost of Airfare and accommodation will be reimbursed by IPA Sri Lanka only upon his /her return.
- 6:1:7 Should be able to obtain leave prior to departure, if the applicant is a serving member.
- 6:1:8 If the selected nominee is a serving member, a certification of clearance by the Senior DIG of the Province to the effect that he/she has no court cases and/or disciplinary inquiries pending or contemplated against him/her, shall be a pre- requisite.

**N.K.Illangakoon**  
**President**

**Asoka Wijetilleka**  
**National Secretary General**

# NOTES

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## **International Police Association (Sri Lanka) Section**

**The International Police Association is accredited Consultative Status (Special) with the Economic and Social Council of the United Nations, Consultative Status with the Council of Europe, and Organization of American States and maintains Operational relation with the UNESCO and EUROPOL**

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